

CAMP BOOKING FORM

Name of organization / school / group: _____

Contact person: _____

Tel nr: _____ Cell: _____

Fax nr: _____ E-mail: _____

Physical address: _____

Do you accept that **NO ALCOHOLIC BEVERAGES** may be brought onto our premises by anyone in your group? YES NO (If No, booking cannot be accepted)

Camp date: _____ Nr of Nights booked: _____ Rate per night: _____ pp

Select Arrival/Departure Times:

Option 1

1st Day - Arrival after

Last Day - Depart before

First Meal: Lunch - Last Meal: Breakfast

Option 2-

1st Day - Arrival after

Last Day - Depart before:

First Meal: Dinner - Last Meal: Lunch

Terms & Conditions:

- ❖ **DEPOSIT:** Kindly contact us for an available camp date, before sending the booking. After an available date has been given to you, please complete & send this booking form, along with proof of payment for the R5000.00 deposit. Deposits are non-refundable and non-transferable, under any circumstances.
- ❖ **BANKING DETAILS:** FNB - MARANEMAN ON THE VAAL - BRANCH: 251337 - ACC NR: 62376423291 - CHEQUE ACCOUNT - REF: GROUP & CAMP DATE
- ❖ **BOOKING:** Please note that no booking is confirmed if you did not receive a CONFIRMATION OF BOOKING letter from our offices.
- ❖ **PAYMENT:** Another deposit of 30% of your total camp fee (based on the minimum nr. of guests booked for) is payable no less than 3 months before your booked camp date. If your camp takes place less than 3 months from the time you made the booking, a 30% deposit (based on the minimum nr. of guests booked for) will be required upon booking. Final balance is due no less than 15 work days before your actual camp date. If paying by cheque, please ensure that it is done in time for the cheque to be cleared at least 10 days prior to when your camp takes place. A R500 surcharge will be payable for any cheques that don't clear on time. Late payments are not allowed and may result in the cancellation of your booking, with the full balance still payable by you.
- ❖ **CANCELLATIONS/DATE MOVES:** Due to the nature of our business and because our premises are booked far in advance, a cancellation fee of 80% of your total camp fee (based on the minimum number of guests booked for below) will be payable, if your camp is cancelled between 15-90 days before your booked date. Cancellation terms will still apply even if you choose to move your camp date less than 90 days before your booked date. No refunds are given if camp is cancelled (or moved) less than 15 days before camp date, and full payment will still be required, based on minimum numbers booked for.
- ❖ **FINAL NUMBERS:** We require you to confirm your *Final Guest Details* on our *FINAL NUMBERS FORM*, which you will receive with your confirmation of booking. These details will be used to place food orders and make final arrangements for your camp. No refunds will be given for guests who were included in this form, who did not attend camp. Any additional guests above what was specified on the *FINAL NUMBERS FORM*, who arrive at camp, must be paid for in cash or via EFT, before your last camp date.
- ❖ **TERMS & CONDITIONS:** All T's & C's set out on our quotations sent, along with any other correspondence sent regarding your visit, are binding.
- ❖ **VENUE RULES:** It is the responsibility of the camp organiser to inform everyone in their camp group of our venue rules and regulations. No refunds will be given to any guests/groups who are asked to leave our premises due to not adhering to our venue rules.

Number of Learners/Youth: Minimum number of minor guests: _____

You are required to book for at least 20 guests, unless special arrangements were made with us. 1 x Free admission, for every 35 guests – **But this is not applicable to any specials & promotions.** Please remember that if your group is less than 228 guests, you may share the facility with another group (unless other arrangements were made by the office in WRITING ONLY). Please ensure that your ratio of female & male learners in the group does not exceed the size of the dormitory rooms allocated. Dorms are not shared by males & females, nor is it shared with other groups. F/M Ratio: **20-114pax: Max 57 Female & Male Learners; 115-228pax: Max 114 Female & Male Learners; Larger than 229pax: Max 174 Female & Male Learners.**

Number of Adults: Males: _____ Females: _____ (How many couples are included: _____) Bus drivers: _____

Adult Accommodation is limited as follows: Room Allocations are decided by our office.

Groups of 20-114 - Max 4 Adults	Groups of 115-228 - Max 8 Adults	Groups Larger than 229: Max 12-16 Adults (if 4 couples are included).
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Type of Camp:

Leadership Identification Leadership Development Gr 8 Ice-Breaker Sport & Fitness Study Camp Fun/Youth Camp Other _____

Would you like to book EXTRA EVENING SUPERVISION: NO YES, Nr of staff: _____ x _____ nr of nights = _____ x R600 = R _____

Our facilitators are not allowed to share accommodation with learners, as per SA legislation. We have however converted *Room 1* into a new "On Call" room, for after-hours assistance and First Aid. This room is closely situated to the dorms, and our Facilitator on duty will be able to assist with discipline and other arrangements after "Lights out" time. If you would prefer facilitators to be on duty throughout the night (22h00-06h00) to supervise that learners do not walk around outside or get up to mischief, an additional fee of **R600 per facilitator/per night**, will be applicable.

Kindly note that we will be adopting a **SET DAILY MENU as from the 1st of November 2019**, in order to assist with streamlining our catering systems and procedures. It will also enable us to offer our clients a higher standard of service delivery, placing emphasis on better quality and a more balanced variety during your visit.

How does it work?

Your menu will be served, based on the week days you will be visiting us. I.e. If you visit us on a Monday to Wednesday, you will be served the meals specified on Monday to Wednesday on the Set Daily Menu. You will only be served with the meals that fall *within your Arrival and Departure times*, as booked.

When will the new menu be implemented?

Our new menu will be implemented as from 1 November 2019.

What about Pizza Building / Spit braai as an optional extra?

Groups are welcome to still order Pizza Building for their group. The Pizza Building will then replace one of the Lunches, on the Set Daily Menu. If you want to arrange a Spit braai, it will also substitute one of the Lunches or Dinners served on that particular day.

What about groups that bring a Packed Lunch on their Arrival Day, for a discounted camp rate?

These groups will simply enjoy their packed lunches, as arranged, instead of the Lunch that will be served for other groups during that time.

What if I don't like the new menu selections that fall on our camp dates?

If you have a concern with the new menu options... please contact our office to see how we can try to assist with your request. However, groups booked after 1 November 2019, will not be able to make any changes.

What about Halaal & Vegetarian guests?

All meals on the *Set Daily Menu*, will specify the Halaal and Vegetarian replacement meals available. Due to the price difference in catering for *Vegetarian guests*, we do charge an additional *R30 per night/per Vegetarian guest*.

What about Gluten Intolerance, Wheat-Free, Vegan, Banting, Lactose Intolerance, Food Allergies and other Specialised Food requirements?

Unfortunately we do not cater to any of these. Guests with such requirements are welcome to bring their own prepared meals to camp, which we are able to warm up for them.

Daily Menu as from 1 November 2019

KITCHEN OPERATIONS: Meal times will be served at 07h00 or 08h00 (Breakfast); 12h00 or 13h00 (Lunch); 18h00 or 19h00 (Dinner). The time slots will be determined by the camp program-set up by our offices. Special requests will be accommodated where possible, but the latest time we will be able to serve dinner is at 20h00, as our kitchen closes at 21h00. If you suspect your group may arrive later than 20h00, we suggest you rather not book dinner for the arrival night.

BREAKFAST MENU			
1 x Yoghurt cup ☒	✓	2 x Toast with Butter & Jam ☒	✓
2 x Scrambled eggs ☒	✓	Fresh Fruit ☒	✓
SERVED WITH ONE OF THE FOLLOWING SELECTIONS EVERY DAY (AT NO ADDITIONAL CHARGE) <i>(These additions will be alternated every day, but will be chosen by our kitchen for logistical purposes)</i>			
3 x Fish Fingers ☒ / Cocktail Cheese Puffs		Savoury Mince / V Mince	
1 x Hash Brown ☒ (also V)		2 x Cocktail Cheese grillers / V Sausages☒	
		2 x Flapjacks with syrup ☒ (also V)	
		Savoury Vienna's (20g/pp) / V Sausages	

DAILY SET MENU			
MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS
LUNCH:	LUNCH:	LUNCH:	LUNCH:
Spaghetti Bolognaise Carrot Salad & Cucumber Salad.	Hot dogs Tomato Relish & Potato Salad	Chicken Stew with Rice/Pap Noodle Salad & Carrot Salad.	Chicken Pasta Beetroot Salad & Coleslaw.
<i>Halaal/Vegetarian: Beef is replaced with Vegetarian Mince.</i>	<i>Halaal Friendly* Vegetarian: Vienna replaced with Veg/Sausage.</i>	<i>Halaal Friendly* Vegetarian: Chicken replaced with Vegetarian Fillet.</i>	<i>Halaal Friendly* Vegetarian: Chicken replaced with Vegetarian Fillet.</i>
DINNER:	DINNER:	DINNER:	DINNER:
Chicken a la Maraneman Green Beans & Pumpkin Puffs. Dessert: Marshmallow Braai	Beef Stew with Rice/Pap Baby Carrots & Sweetcorn Fritters Dessert: Malva Pudding & Custard	Hamburgers Relish with Potato Salad. Dessert: Jelly & Custard	Chicken Pie Green beans & Baby Carrots. Dessert: Stick-bread Braai
<i>Halaal Friendly* Vegetarian: Chicken replaced with Vegetarian Fillet.</i>	<i>Halaal/Vegetarian: Served without the Beef. Vegetables only.</i>	<i>Halaal: Beef replaced with Chicken Vegetarian: Beef replaced with Vegetarian Patty.</i>	<i>Halaal Friendly* Vegetarian: Served without Chicken.</i>

FRIDAYS	SATURDAYS	SUNDAYS
LUNCH:	LUNCH:	LUNCH:
Macaroni & Cheese with Chicken Viennas Cucumber Salad & Carrot Salad.	Chicken Pasta Beetroot Salad & Coleslaw.	Chicken Curry with Rice/Pap Noodle Salad & Carrot Salad.
<i>Halaal Friendly* Vegetarian: Dish is served without Viennas.</i>	<i>Halaal Friendly* Vegetarian: Chicken replaced with Veg/Fillet</i>	<i>Halaal Friendly* Vegetarian: Chicken replaced with Veg/Fillet</i>
DINNER:	DINNER:	DINNER:
Chicken Potjie with Rice/Pap Baby Carrots & Sweetcorn Fritters Dessert: Tinned Fruit Cocktail & Custard	Beef Stew with Rice/Pap Green Beans & Pumpkin Puffs Dessert: Malva Pudding & Custard	Hamburgers Relish with Potato Salad. Dessert: Jelly & Custard
<i>Halaal Friendly* Vegetarian: Chicken replaced with Veg/Fillet</i>	<i>Halaal/Vegetarian: Beef replaced with Veg/Mince</i>	<i>Halaal: Beef replaced with Chicken Vegetarian: Beef replaced with Vegetarian Patty.</i>

*Marshmallow Braai will always be your first dessert after dinner, on your day of arrival.

OPTIONAL EXTRAS THAT CAN STILL BE ORDERED FOR CAMP

Packed Lunch for day of departure: 1 x Hotdog, 1 x Boxed Juice, 1 x Fruit V/Sausage for V / Chicken☒	R40pp	Triangle Cheese Sandwiches as snacks (2 x Triangles pp) ☒	R15pp
Birthday Cakes (1 Cake serves 35) Chocolate or Vanilla only. ☒	R135 per cake	Extra Coffee/Tea Session	R15pp
Extra Fruit as snacks (1 x pp) ☒	R10pp	Extra Hot Chocolate Session☒	R15pp
Extra Biscuits (For Coffee/Hot Choc Sessions) – 4 x pp ☒	R15pp	Pizza Building	R45pp

☒ Halaal Friendly Items

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FOR AN UNFORGETTABLE ADVENTURE...

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CAMP RATE CALCULATOR:

Quoted Rate per Night/pp:	R	pp/pn	x _____ nights	=	R	pp
Total Other Extras/pp: Description -					R	pp
Total Other Extras/pp: Description -					R	pp
Total Other Extras/pp: Description -					R	pp
Total Other Extras/pp: Description -					R	pp
TOTAL CAMP RATE PER PERSON:					R	pp

FOR VEGETARIAN GUESTS OF YOUR GROUP:

THIS PORTION OF THE CALCULATOR ONLY HAS TO BE COMPLETED IF YOUR GROUP CONSISTS OF SOME VEGETARIAN GUESTS

TOTAL CAMP RATE PER PERSON (CALCULATED ABOVE):					R	pp
Additional Fee per Vegetarian Guest:	R30.00	pp/pn	x _____ nights	=	R	pp
TOTAL CAMP RATE PER PERSON - VEGETARIAN GUESTS:					R	pp

SELF CATERING GROUPS ONLY

TOTAL CAMP RATE PER PERSON:					R	pp
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TERMS & CONDITIONS: No meals or drinks are included in this package; Use of kitchen is limited as stipulated; Only up to four (4) delegated persons will be allowed inside the kitchen area during the specified kitchen usage times; Delegated persons must be supervised by an adult at all times if they are minors themselves; No use of pots, cutlery or crockery is included (client to provide their own); Use of stoves, ovens and microwave is included. Access to our cold room and 1 x freezer will be controlled by our staff. No access will be given to our pantry or inventory room. One of our cleaning/catering staff, for every 50 guests, will be on duty to assist with cleaning of the kitchen area and dishes. Kitchen usage times include: 06h00-09h00; 11h00-14h00; 17h00-21h00 daily.

Important Venue Rules & Regulations

ALCOHOLIC BEVERAGES: No guests are allowed to bring alcoholic beverages onto our premises during their visit. Guests, who are found with alcoholic beverages, will be asked to leave the premises immediately, without any refund whatsoever. This will also apply to any persons who seem to be under the influence of alcohol or substances. Adults, who accompany minors, will be offered a complimentary glass of wine, a cider or a beer with their dinner (if they prefer).

DECENT CONDUCT: Indecent or sexual remarks towards our staff will not be tolerated, and such guests will be asked to leave our premises immediately. All guests are expected to conduct themselves in a decent, polite and respectful manner while on our premises... especially since we will be surrounded by minor children. This is a responsibility we take very seriously. The safety and security of minor guests will always be given preference.

NOTICES: All guests are expected to adhere to the notices and venue rules shared on our premises, during your stay. Please refer to all notice boards.

DEPARTURE TIMES: Guests, who are unable to depart at their scheduled time, will still be expected to vacate all rooms and facilities as booked. No further assistance will also be provided by any of our facilitators, and adults/educators will be expected to oversee minor guests until they are able to depart. Guests will be asked to wait in the shaded parking area, with their luggage, if no alternative option is available at that time.

SMOKING: No smoking is allowed inside any bedrooms or facilities, and guests who do not adhere, will be charged a SMOKERS-FINE of up to R2000 per room/area soiled, after camp. Such fee will be payable immediately. Please be sure to explain this to all adults and bus drivers who will be accompanying your group.

EMERGENCY CONTACT: All school/church groups are to provide us with the after-hours contact details of your Principal/Leader, in case of an emergency. These details must be included in the RESPONSIBILITY LETTER you will receive (included in Confirmation of Booking documents).

PLEASE NOTE THAT ALL FORMS ARE TO BE SIGNED BY AN AUTHORISED REPRESENTATIVE ON BEHALF OF THE GROUP, SCHOOL OR ORGANISATION:

Please sign as acknowledgement that the above information given on Page 1-4 is accurate, and that you have read and accepted all terms & conditions stipulated on this booking form:

FULL NAME & SURNAME (PRINT):

ID NR:

SIGNATURE:

DATE SIGNED: